

The Claysburg-Kimmel School District Board of Directors met in regular session on Wednesday, December 6, 2023. Mr. Jeremy Knott called the meeting to order at 7:02 pm. The following members responded to roll call: Dr. Mona Eckley, Mr. Danny Potter, Mrs. Amy Claar-Gill, Mr. Roger Knisely, Mrs. Mandy Daugherty, Mrs. Heidi Kennedy, Mr. Joseph Musselman and Mr. Jeremy Knott. Also, present were, Rachel Foor (Altoona Mirror), Krystal Edwards (Beard Legal Group), Brannan Raptosh, Chuck Kassick, Matt Hall, Jerome Dodson, Michelle Guyer, Lori Ickes, Ashley Claycomb, Lesa Imler, Todd Imler, Stacey Claycomb, Mike Hess, Dr. Brian Helsel and Mrs. Dena Burket.

Mr. Mike Hess, ABM Infrastructure Solutions, presented a preliminary assessment of the school district buildings and energy savings realized.

Dr. Brian Helsel gave a Superintendent Report to the Board. He addressed the ABM review and suggested that the Building and Grounds Committee meet to discuss this further. He informed the Board that he applied for the 21st Century Grant and the Kitchen Equipment Replacement Grant. He will update the Board to let them know if these grants are awarded or not. He also let the Board know that the Annual Financial Report (AFR) has been submitted and that the Auditor is wrapping up final paperwork regarding this. Mrs. Burket informed the Board that everything went well with the AFR and the audit. Dr. Helsel discussed the Special Education Audit that just took place. It is scheduled every 4 to 5 years. He informed the Board that enrollment is down and as a result our special education percentage has gone up. Mr. Raptosh spoke briefly about the Special Education Audit and how well things went and thanked all involved.

Mr. Hall gave a brief Elementary Principal report indicating the following activities that are occurring this month: Lego Academy (STEM related), High School Band/Chorus to visit Elementary and a local company giving a STEM presentation to the Elementary.

Mr. Kassick gave a Secondary Principal report letting the Board know that the Christmas Concert is scheduled and is a combined event with the Band and Chorus. He also said that the Incentive Lounge is off and running and is evolving as participation increases. He also said that the PBIS Team is bringing back the return of the Reindeer Games.

Dr. Helsel handed out “Roadmaps” that he had different departments compiled with information helpful to all staff and faculty members to answer questions, get websites, give contact information, etc.

Daugherty made a motion to amend the agenda, seconded by Knott, to allow the Board to take action to fill the vacant Board seat and fill this spot by Mr. Rich Gergely. Motion passed unanimously.

During public comment, Stacey Claycomb called the motion “strange.”

Motion by Musselman, seconded by Daugherty, to nominate Mr. Rich Gergely to the open Board seat. Motion passed unanimously.

Motion by Musselman, seconded by Daugherty, to appoint Mr. Rich Gergely to the open Board seat. Motion passed unanimously.

Motion by Musselman, seconded by Kennedy, to appoint Krystal Edwards (Solicitor), as Temporary Chairperson. Motion passed unanimously

Motion by Musselman, seconded by Kennedy, to open the nominations for Board President. Motion passed unanimously.

Musselman nominated Amy Claar-Gill and Daugherty nominated Jeremy Knott. Motion by Dr. Eckley, seconded by Musselman, to close the nominations.

Responding to roll call vote with a “Yes” vote for Amy Claar-Gill was Dr. Eckley, Potter, Kennedy, Musselman and Gill. No votes were cast by Daugherty, Knisely and Knott. Amy-Claar Gill was declared the winner to the office of Board President with a 5 voting Yes and 3 voting No.

Motion by Musselman, seconded by Knott, to open nominations for Board Vice-President. Motion passed unanimously.

Motion by Claar-Gill, seconded by Musselman to nominate Dr. Mona Eckley for Board Vice-President. Motion by Musselman, seconded by Daugherty, to close the nominations.

Motion by Musselman, seconded by Daugherty, to appoint Dr. Mona Eckley as Board Vice-President. Motion passed unanimously.

Board was presented with two Board Meeting Date schedules. After a brief discussion, the board decided which schedule they wanted.

Motion by Kennedy, seconded by Musselman, to approve the Board Meeting Dates for 2024. Motion passed unanimously.

Motion by Daugherty, seconded by Knott, to approve the November 8, 2023 and November 22, 2023 minutes. Motion passed unanimously.

Motion by Kennedy, seconded by Knott, to approve bills for November and authorization to pay regular bills for December. Motion passed unanimously.

Motion by Knott, seconded by Daugherty, to approve the Treasurer’s Report for November 2023. Motion passed unanimously.

Motion by Kennedy, seconded by Musselman, to the following actions:

- Accept the resignation of Michelle Beyer, Secondary Math Teacher, effective January 12, 2024.
- Accept the resignation of Ashley Weyant, Cafeteria, effective December 18, 2024.

- Approve Kelly Rhoat to fill the open 4.5 hour/184-day Cafeteria position effective December 7, 2023 at \$11.50 per hour.
- Approve Ian Brannon as temporary professional employee of Music Teacher/Band Director effective December 11, 2023 for 195 days per year at \$47,000 prorated for 2023/2024.
- Approve Gregory Shaffer as temporary professional employee of Secondary Math Teacher effective December 20, 2023 for 185 days per year at \$44,000 prorated for 2023/2024.

Motion passed unanimously.

Motion by Knott, seconded by Musselman, to approve the Addendum to the Agreement between Claysburg-Kimmel School District and ESS Northeast, LLC. for services of Substitute Hearing Support Teacher. Also, to approve the Act 1 Budget Resolution, indicating the 2024-2025 Real Estate Millage (tax rate) will remain within the Inflation Index of 7.7%. Motions passed unanimously.

Motion by Knott, seconded by Dr. Eckley, to approve the ARP ESSER Health and Safety Plan. Motion passed unanimously.

Motion by Kennedy, seconded by Musselman, to approve the following volunteers pending receipt of all clearances and paperwork:

- Silas Eckenrode (Boys Basketball)
- Karen Dugan (Girls Basketball)
- Elizabeth Albright (PTO)
- Bobby Ciaverella (Wrestling)
- Barry Weyandt (Wrestling)

Motion passed unanimously.

Motion by Knott, seconded by Musselman, to approve Laura Mortimore as Varsity Volleyball Coach with a \$2,550 stipend and to approve Maria Leppert as Theatre Advisor with a \$2,500 stipend. Motion passed unanimously.

Motion by Knott, seconded by Musselman, to approve the first reading of the following policies:

- 800 Vol II 2023 - Records Management
- 815 Vol IV 2023 - Acceptable Use of Internet, Computers and Network Resources
- 830 Vol II 2023 - Security of Computerized Personal Information/ Breach Notification
- 830.1 Vol II 2023 - Data Governance - Storage/Security
- 340 – Responsibility for Student Welfare

Motion passed unanimously.

Motion by Knott, seconded by Musselman, to approve the second reading of the following policies:

- 918 Title I Parent and Family Engagement
- 100 Comprehensive Planning
- 101 Mission Statement
- 102 Academic Standards
- 103 Discrimination/Title IX Sexual Harassment Affecting Students
- 103.1 Nondiscrimination – Qualified Students with Disabilities
- 104 Discrimination/Title IX Sexual Harassment Affecting Staff
- 105 Curriculum
- 105.1 Review of Instructional Materials by Parents/ Guardians and Students
- 105.2 Exemption from Instruction
- 106 Guides for Planned Instruction
- 107 Adoption of Planned Instruction
- 108 Adoption of Textbooks
- 109 Resource Materials
- 110 Instructional Supplies
- 111 Lesson Plans
- 112 Guidance Counseling
- 113 Special Education
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support
- 113.3 Screening and Evaluations for Students with Disabilities
- 113.4 Confidentiality of Special Education Student Information
- 114 Gifted Education
- 115 Career and Technical Education
- 116 Tutoring
- 117 Homebound Instruction
- 118 Independent Study
- 119 Current Events
- 121 Field Trips
- 123.1 Concussion Management
- 123.2 Sudden Cardiac Arrest
- 124 Alternative Instruction
- 125 Adult Education
- 126 Class Size
- 127 Assessment System
- 130 Homework
- 138 Language Instruction Educational Program for English Learners
- 140 Charter Schools
- 140.1 Extracurricular Participation by Charter/Cyber Charter Schools
- 142 Migrant Students
- 143 Standards for Persistently Dangerous Schools
- 144 Standards for Victims of Violent Crimes
- 146 Student Services

- 150 Comparability of Services
- 810 Transportation

Motion passed unanimously.

Under New Business, Musselman gave a directive to appoint Dr. Helsel as Superintendent and enter negotiations with him. At the advice of counselor, the Board agreed to meet in Executive Session at the adjournment of the meeting to further discuss this issue.

Motion by Musselman, seconded by Kennedy, to adjourn the meeting at 9:05 pm.



Board Secretary